

MINUTES (in Review)



WCRB COMMITTEE MEETING - 26TH MAY 2026

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|-----------------------|---|
| Name: | Waipu Cove Reserve Board |
| Date: | Tuesday, 26 May 2026 |
| Time: | 7:00 pm to 9:13 pm (NZST) |
| Location: | Default Location, 869 Cove Road, Waipu, New Zealand |
| Board Members: | Evan Cook, Rowan Pullan (Chair), Hollie Kereopa, Lisa Minhinnick, Patrick Hilton, Peter Baker |
| Attendees: | Anton & Lucy Trist, Belinda Hopkins, Grace Mclean |
| Apologies: | Rick Stolwerk, Paula Alexander |
| Guests/Notes: | Angus McCulloch , Mary Sinclair, Laura Shaft, Jim Dahm |

1. Opening Karakia

1.1 Karakia

2. Opening Meeting

2.1 Confirm Minutes

WCRB Committee Meeting - 24th March 2026 24 Mar 2026, the minutes were confirmed as presented.



Accepted - Last minutes

Approved

Decision Date: 26 May 2026

Mover: Evan Cook

Seconder: Patrick Hilton

Outcome: Approved

2.2 Interest Register

3. Correspondence

3.1 Inwards & Outwards Correspondence



Motion to accept - correspondence

Approved

All in favour

Decision Date: 26 May 2026

Mover: Peter Baker

Seconder: Rowan Pullan

Outcome: Approved

Inwards and Outwards correspondence between previous meeting and this meeting.

| Date | Name | Inwards/Outwards | Subject |
|------------|---------------------------------|------------------|-------------------------------|
| 16/03/2026 | Melanoma NZ | Inwards | Parking request |
| 18/03/2026 | M. Bell | Inwards | Confirmation of meeting |
| 19/03/2026 | Melanoma NZ | Outwards | Parking request |
| 26/03/2026 | Waipu Rugby Club | Outwards | Sponsorship |
| 26/03/2026 | Waipu Rugby Club | Inwards | Sponsorship |
| 26/03/2026 | S. Jaunay | Inwards | Fence |
| 26/03/2026 | S. Jaunay | Outwards | Fence (via Neighbour Liaison) |
| 26/03/2026 | M. Bell | Inwards | Date correction |
| 30/03/2026 | M. Bell | Inwards | |
| 21/04/2026 | M. Bell | Outwards | (via Chairperson) |
| 22/04/2026 | M. Bell | Inwards | |
| 28/04/2026 | Fasttrack | Inwards | McCallum Brothers Application |
| 29/04/2026 | J&L. Mellsop | Inwards | Boundary fence |
| 30/04/2026 | Bream Bay Guardians | Outwards | Letter of support |
| 3/05/2026 | Bream Bay Guardians | Inwards | Letter of support |
| 5/05/2026 | Learn to surf Waipu Cove | Outwards | DOC concession |
| 12/05/2026 | Wairahi Tracks Charitable Trust | Outwards | Coastal Trail Bridge |
| 13/05/2026 | J&L. Mellsop | Outwards | Boundary Fence |

4. Reports

4.1 Management report

Front entrance update, driveway trees have been cleared today. Wednesday Managers will be visiting A-Line for a Building update - building due to arrive mid July. Early September will be time to move into the new Reception. Yurts are due to arrive in the next few months, Managers currently working on finalising vision boards. The camp was very busy over Easter. Managers attended the Easter Carnival, Anton got dunked as one of the Major sponsors of the Carnival. The community is loving the #Love it here sign on the reserve. Winter Reception hours have dropped down to 8.30am- 6.30pm as it is quiet over the winter period.

4.2 Financial report

March was down from last year. Weekends are busy through March, weather has really effected the camp. April was a good Month and we are currently sitting ahead of budget for May.

4.3 Approval of reports



Approval of reports

The Board approve all reports as presented at the November 2025 meeting.

6 Supported

0 Opposed

3 Abstained

Decision Date: 26 May 2026

Outcome: Approved

5. Actions from Previous Meetings

5.1 Action List

| Due Date | Action Title | Owner(s) |
|-------------|--|---|
| 27 Jan 2026 | Liaison with Trackies Status: In Progress | Evan Cook |
| 27 Jan 2026 | Stakeholder document circulation Status: Completed on 31 Mar 2026 | Paula Alexander |
| 27 Jan 2026 | Commercial activity policy Status: In Progress | Rowan Pullan |
| 26 May 2026 | Sponsorship Policy Status: Completed on 26 May 2026 | Paula Alexander, Peter Baker, Rowan Pullan |
| 26 May 2026 | Create a Wedding/Function Policy for the Reserve Status: In Progress | Rowan Pullan |

6. General Business

6.1 Laura Shaft - Sand Dunes

Laura & Jim addressed the Reserve Board regarding the Dunes at Waipu Cove. Jim showed us the progression of our dunes from 2014-2019 located north of the Surf Club. These images showed the dune reshape that took place in 2014 and then highlighted the natural dune that has rebuilt since this work was undertaken. Jim talked about a best case future plan to take our grass back an extra 1-3 metres along the Reserve north of the Surfclub. He identified the need to spray a wider verge to separate the spinifex from the kikuyu and the benefit of planting Wiwi along this verge as a barrier to deter and prevent the grass growing through into the dunes and negatively impacting the dunes success. This in turn also helps with the ongoing maintenance of the dunes as less grass will require spraying within the spinifex. Jim also discussed the Grass Reserve, as the Board has concerns about increasing erosion of the grass bank. Jim pointed out this was a reclamation and indeed nature will work to take it back, as it was never a dune. Jim and the board discussed a progress plan with stages for future planning for mitigating and responding to erosion events.

6.2 Bream Bay Guardians - Mary Sinclair

Mary came to speak to us on behalf of Bream Bay Guardians regarding Sand Mining in the Bream Bay Area. Mary shared information from the Bream Bay Guardians submission to the the Expert Panel that was due today. Today all comments from relevant local groups have been submitted, and the Panel has until October 2nd to process and reach a decision on the fast track. Mary discussed the Economic impacts, Ecology assessment, BBG's interpretation of the Sand Crisis in Auckland, Coastal processes and the impacts that will potentially be seen in our community.



Motion to support Bream Bay Guardians to oppose McCallums fast tract sandminig proposal.

To support Bream Bay Guardians (\$5,000) towards their ongoing community efforts to oppose McCullums fast track sandmining proposal. Request that the Bream Bay Guardians provide an Accountability report to the Reserve Board.

Decision Date: 26 May 2026
Mover: Rowan Pullan
Seconder: Peter Baker
Outcome: Approved

6.3 Switching 15 Standard Sites to Premium Sites for 2026/2027



Motion to convert 15 standard sites to premium sites.

Motion: To convert 15 Standard sites to Premium sites from the 2026/2027 season (Sites included are 225, 226, 227, 228, 229, 230, 237, 238, 239, 240, 241, 242, 243, 244 and 245).

Decision Date: 26 May 2026
Mover: Rowan Pullan
Seconder: Hollie Kereopa
Outcome: Approved

6.4 HAPNZ 2026 Conference

For information: Following the success of board members attending the 2025 HAPNZ conference it is recommended that 2 more board members attend the 2026 HAPNZ conference. Lucy & Jemma will attend with Paula and Peter from the Board.

6.5 Front Entrance (standing item)

This item was discussed in committee (see section below).

6.6 New Shed to store rubbish truck in



Purchase of Shed to store Rubbish Truck

Motion: To Approve the purchase and installation of a new single bay pole shed for the storage of the Rubbish Truck as proposed by the Managers - CAPEX

Decision Date: 26 May 2026
Mover: Patrick Hilton
Seconder: Peter Baker
Outcome: Approved

6.7 Approve 2026/2027 Budget



Approval of 2026/2027 budget

Motion: The 2026/2027 budget, as provided by the managers, is approved.

Decision Date: 26 May 2026
Mover: Rowan Pullan
Seconder: Evan Cook
Outcome: Approved

6.8 Sponsorship Request



Approval of sponsorship for NZ Cricket Masters Tour

Motion: That Board approves sponsorship support for the NZ Cricket Masters Tour, in accordance with the Boards previous discussions, subject to the agreed sponsorship amount.

Decision Date: 26 May 2026
Mover: Rowan Pullan
Seconder: Hollie Kereopa
Outcome: Approved

7. IN COMMITTEE

7.1 Exclusion of the public

RESOLUTION TO EXCLUDE THE PUBLIC

Peter Baker moved that the public be excluded from the following part of the proceedings of this meeting, namely:

Front Entrance Update — Discussion Regarding FAF Fees

The meeting entered committee at **8.44 pm**.

The general subject of the matter to be considered while the public is excluded: The financial arrangements relating to FAF fees associated with the front entrance development.

The reason for passing this resolution in relation to this matter: That the public conduct of this part of the meeting would be likely to result in the disclosure of information that would prejudice the organisation's ability to enter into and carry out negotiations regarding FAF fees for the front entrance development. Public disclosure of the positions, costs, and considerations discussed would be likely to disadvantage the organisation in those negotiations.

The grounds on which this resolution is based: Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, on the grounds that the public conduct of the relevant part of the proceedings would be likely to result in the disclosure of information for which good reason for withholding exists under **section 7(2)(i)** of the LGOIMA — namely, that withholding the information is necessary to enable the organisation to carry on, without prejudice or disadvantage, negotiations (including commercial and financial negotiations).

Outcome: The Board resolved to enter into negotiations with A-Line regarding FAF fees for the front entrance development and to propose a shared cost solution going forward.

The meeting resumed in public at **8.58 pm**.

8. Policy Review

8.1 Sponsorship and Community Support Policy

Final review and update of the Sponsorship and Community Support Policy.

Policy updated with input from Peter, Paula and Hollie.

Amendment that groups that receive funds be required to provide an accountability report to ensure funds are appropriately spent.

Managers to maintain a register of all sponsorship and donations approved during the financial year and these will be updated and reported to the board quarterly.

In the first instance sponsorship/community support requests will be received by the Managers before escalation to the Board if necessary for consideration.

9. Close Meeting

9.1 Closing Karakia

9.2 Close the meeting

Next meeting: WCRB Committee Meeting - 21st July 2026 - 21 Jul 2026, 7:00 pm

Signature: _____

Date: _____