



Waipu Cove Reserve Board

c/o 869 Cove Road, Waipu Cove, 0582

www.waipucoverserve.co.nz email: waipucoverserveboard@gmail.com

WAIPŪ COVE RESERVE(S) BOARD
Tuesday 29th July 2025, 7pm
Camp Waipu Cove all-weather room.
ALL WELCOME

OPENING KARAKIA

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
Kia hī ake ana te atakura
He tio, he huka, he hau
Tiheo Mauri Ora!

AGENDA (E & OE)

PRESENT R. Pullan, R. Stolwerk, P. Baker, E. Cook, P. Alexander, P. Hilton, H. Kereopa,
L. Minhinnick, A. Trist, L. Trist, J. Mellsop, L. Mellsop, G. Shanaghan,

APOLOGIES: None

MINUTES OF THE LAST MEETING: Motion to accept the previous minutes as true and correct
(Patrick Hilton / Evan Cook / All in favour)

CONFLICT OF INTEREST: None

CORRESPONDENCE:

Inwards:

10/05/2025 – M. Bell – Request for minutes
15/05/2025 – E. Hart – Bream Bay Sandmining Project
15/05/2025 – N. Jessup (Endangered Species Foundation) - Open Letter to McCallum Bros
16/05/2025 – M. Bell – Flooding at gate last week
16/05/2025 – FastTrack – Bream Bay Sand Mining Project
27/05/2025 – G. Shanaghan – Ongoing drainage issues
27/05/2025 – P & M Flemming – ASH
28/05/2025 – T. Jones – Ongoing drainage issues
31/05/2025 – M. Bell – Fencing
26/06/2025 – D. Burley (via DOC) – Memorial Bench
04/07/2025 – S. Bird (DOC) – Request for financial information

Outwards:

13/05/2025 – M. Bell – Copy of minutes
14/05/2025 – S. Pethybridge - Future Planning Re: Camp Waipu and Neighbours
14/05/2025 – Environmental Protection Agency – Bream Bay Sand Mining Project
22/05/2025 – M. Bell – Flooding at gate (via neighbour liaison)
24/05/2025 – M. Bell – Meeting date
26/05/2025 – Waipū Cove neighbours – Ongoing drainage issues
31/05/2025 – M. Bell – Fencing (via neighbour liaison)
30/06/2025 – D. Burley – Memorial Bench
11/07/2025 – S. Bird (DOC) – Financial information



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Motion to Accept all correspondence - (Peter Baker / Paula Alexander /All in favour).

REPORTS:

- **Management report**
- **Financial report**
- **WCSLSC Report (verbal)**

Motion to Accept all reports - (Evan Cook / Hollie Kereopa /All in favour).

GENERAL BUSINESS

- Upgrade to North block distribution board

Managers have been advised that the North Block distribution board is in dire need of replacement. Functionality and safety issues.

Motion: To approve the purchase, upgrade and installation a new North block distribution board. (Rowan Pullan/ Patrick Hilton /All in favour).

- New upgraded playground – public end

Managers have investigated a replacement playground for the Reserve playground (between public toilets and the surf club). Removal of the old playground and donation to local community group in need - potentially Takahiwai Kohanga Reo.

Motion: To approve the purchase and installation of a new playground on the public reserve in the existing location. (Rick Stolwerk/ Evan Cook /All in favour).

- Dune Restoration – Update from Patrick

Patrick has met with Laura Shaft to discuss the dune restoration. Discussion around fence lines, kykuya grass and a planned dune planting on the 7th August.

- Wristband entry for amenities blocks.

As discussed over email, the board approves managements request to improve security, privacy and safety of visitors within the campground.

Motion: To approve the purchase and installation of doors, locks and bands compatible with water-proof wrist band RFID technology for ablution block entry within Camp Waipu Cove. (Rowan Pullan/ Peter Baker /All in favour).

- Board Pro – Board administration software

Discussion – Belinda to begin investigation and research of BoardPro for the WCRB use.



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- Neighbour Liaison sub-committee – discussed alongside the WCRB Community Consultation Policy below. Belinda to advertise in the next Bream Bay News for expressions of interest. Applications to waipucoverserveboard@gmail.com close 1st September 2025.
- WCRB Policy
 - Neighbour Access Policy
 - Greg requested an email copy.
 - Memorial Chairs and plaques on the Reserve
 - Amend Memorial to read Remembrance.
 - WCRB Community Consultation Policy
 - Neighbour liaison committee – requires 2 board members and 2 members of the public. Will include Rick Stolwerk and one other board member alongside 2 members of the public.
 - EOI due 1st September

Motion: To approve WCRB Neighbour Access Policy, WCRB Remembrance Chair Policy and WCRB Community Consultation Policy, due for review in 2 years. (Rowan Pullan/ Rick Stolwerk /All in favour).

Greg questioned Group Accommodation – unable to find it in the Management Plan. Rowan advised Greg that it can be found in the Future improvements section of the Management Plan (page 47).

- **IN COMMITTEE (7:47pm)**

Exclusion of the public - That the public be excluded from the following part of the proceedings of this meeting on the following grounds –The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: General subject matter: **General business**. Reason for resolution: **Protect individuals**. Ground(s) under s 48 (1) for passing resolution: 48 (1) (d) and 48 (2) This resolution is made in reliance on section 48 (1) (a) of the LGOIMA 1987 and the particular interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section (9) of the OIA 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: s.7.(2) (a) protect privacy of natural persons

OUT OF COMMITTEE (8:34pm)

CLOSING KARAKIA

Upcoming events on the reserve and local area

- **Waipū Boutique Sunday Market:** 2nd Sunday of the Month, Waipū Coronation Hall 9-1pm
- **Waipū Street Market** – Saturday or Sunday on Long weekends 9-1pm
- **Waipū Antiques and Collectables Fair** – Sunday of Long weekends 9-4pm

Meeting ended: 8:40pm

Next meeting: WCRB AGM Tuesday 2nd September 6pm (to be advertised NZ Herald, Northern Advocate, Bream Bay News).