

WAIPU COVE RESERVE(S) BOARD
Tuesday 29th November 2022, 7pm
Camp Waipu Cove all-weather room.
ALL WELCOME

OPENING KARAKIA

AGENDA (E & OE)

PRESENT:

APOLOGIES:

MINUTES OF THE LAST MEETING: Motion to approve-

CONFLICT OF INTEREST:

CORRESPONDENCE:

Inwards:

Mark Hurley- Seaweed Strandings in Bream Bay

David Jacobsen- Termination of my payments and site 231 at the Waipu Cove Camp

Outwards:

Mark Hurley – Managers replied

David Jacobsen- Rowan replied

Motion to approve inwards/outwards correspondence –

REPORTS:

- **Management report (attached below)**
- **Financial report**
- **WCSLSC Report (verbal)**

Motion to approve reports–

GENERAL BUSINESS

- **ASH leaving policy**
- **Front Entrance Update**
- **Increase credit card limit and \$5,000 max spend limit**
- **Blue Sky Strategic Thinking**

CLOSING KARAKIA

Upcoming events on the reserve and local area

- **Waipu Boutique Sunday Market HYPERLINK "http://www.waipumarket.co.nz/"& HYPERLINK "http://www.waipumarket.co.nz/" **Café:** 2nd Sunday of the Month, Waipu Coronation Hall 9-1pm**
- **Waipu Street Market** – Saturday or Sunday on Long weekends 9-1pm
- **Waipu Antiques and Collectables Fair** – Sunday of Long weekends 9-4pm

Meeting ended:

Next meeting:.

Managers' Report for November 2022

The wet weather has continued this month, with plenty of rain occurring. We had severe surface flooding on the 11th of November, which affected the entire Northland region. This did not cause any damage for us but did result in a school camp departing early. We are experiencing good occupancy levels despite the wet weather, and Waipu is noticeably busier with visitors.

Belmont Intermediate School held two camps over consecutive weeks in November. Unfortunately, as mentioned earlier, the first one was rained off after only two nights, which was disappointing for them. The second camp did last the full week although the weather wasn't great. It has been great to finally welcome back the school camps – we've missed having them.

Several staff have attended training courses in Auckland this month, with Robert and Jemma attending the EMA Puzzle People Communication course in mid-November. Victoria and Tania will be attending the EMA Emerging Team Leader course towards the end of the month. In addition, we have a Fire Safety (Warden and Extinguisher) training scheduled for all staff this month.

We are currently in the process of hiring additional staff for the busy summer season. We will be taking on additional cleaning and grounds staff to work over the peak period. Training and induction will commence for these roles in December.

Our staff Christmas party has been organised for Wednesday 23rd of November and will be held at the Pizza Barn in Waipu. Board member Hollie has very kindly offered to cover reception for a few hours while we have our celebrations - thanks Hollie!

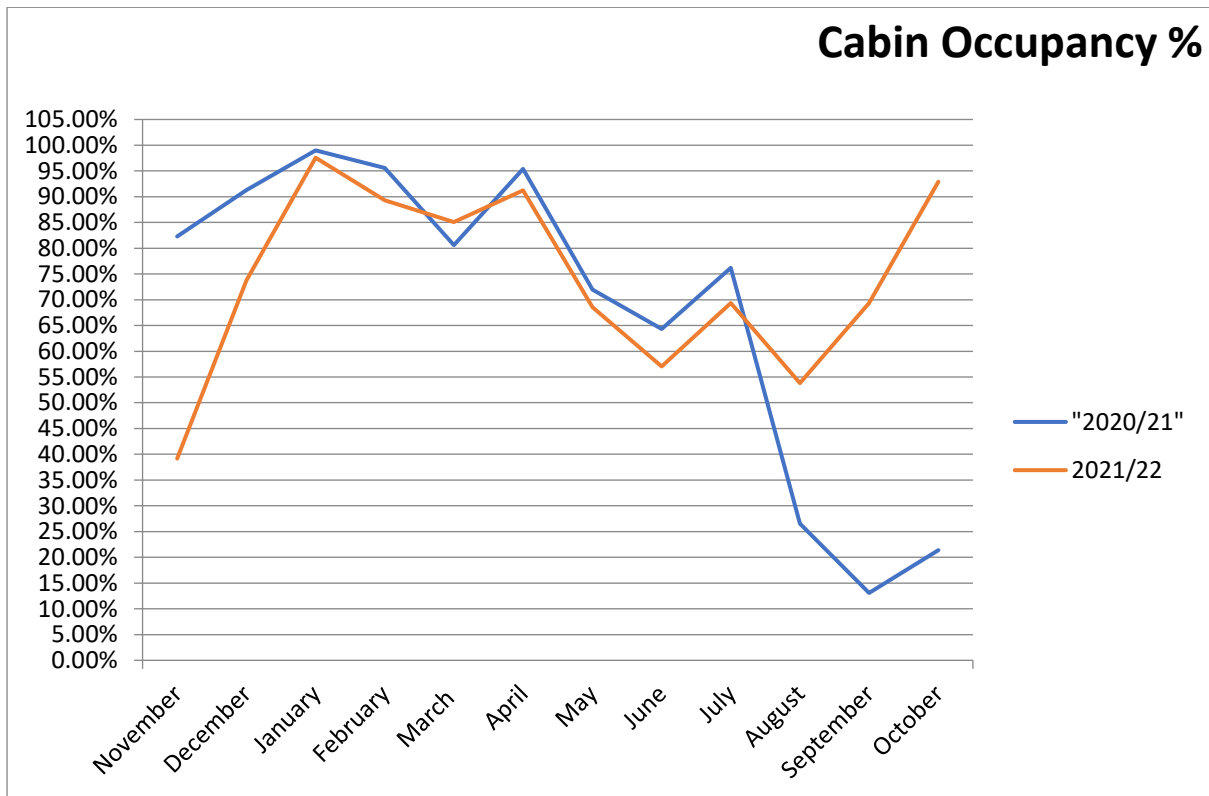
We have just received the flood report we had commissioned from RS Eng. The purpose of this report is to provide an initial assessment of the building site and proposed construction in relation to the potential coastal flood hazard. The findings will guide the proposed construction of the new reception building and have been forwarded to the architects Stufkin + Chambers.

An additional VAC laundry top-up card unit has been installed in the middle block laundry in preparation for heavy usage over peak. This is the same as the VAC machine located in reception.

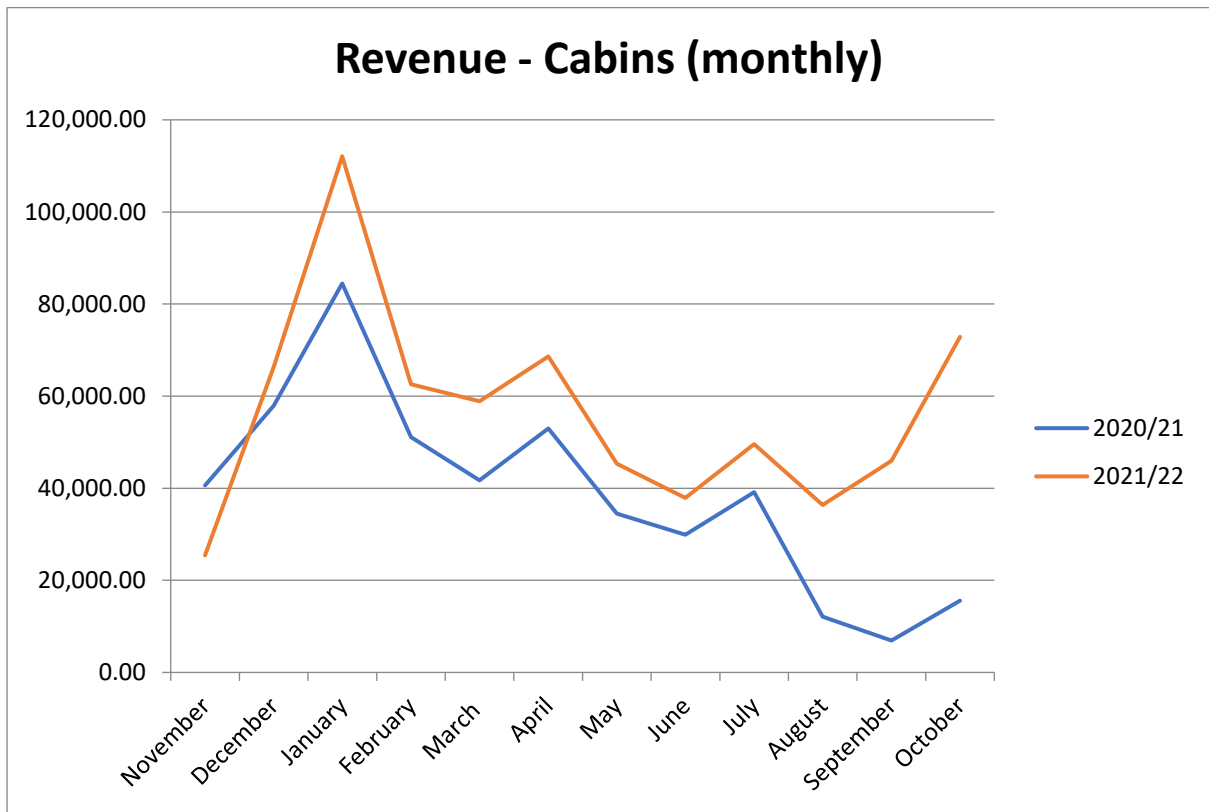
Another ASH (site 231) has departed this month. We are doing our best to get this re-grassed in a hurry for the summer season. All the rain we are currently having is helpful in this regard!

Occupancy and Revenue for October 2022

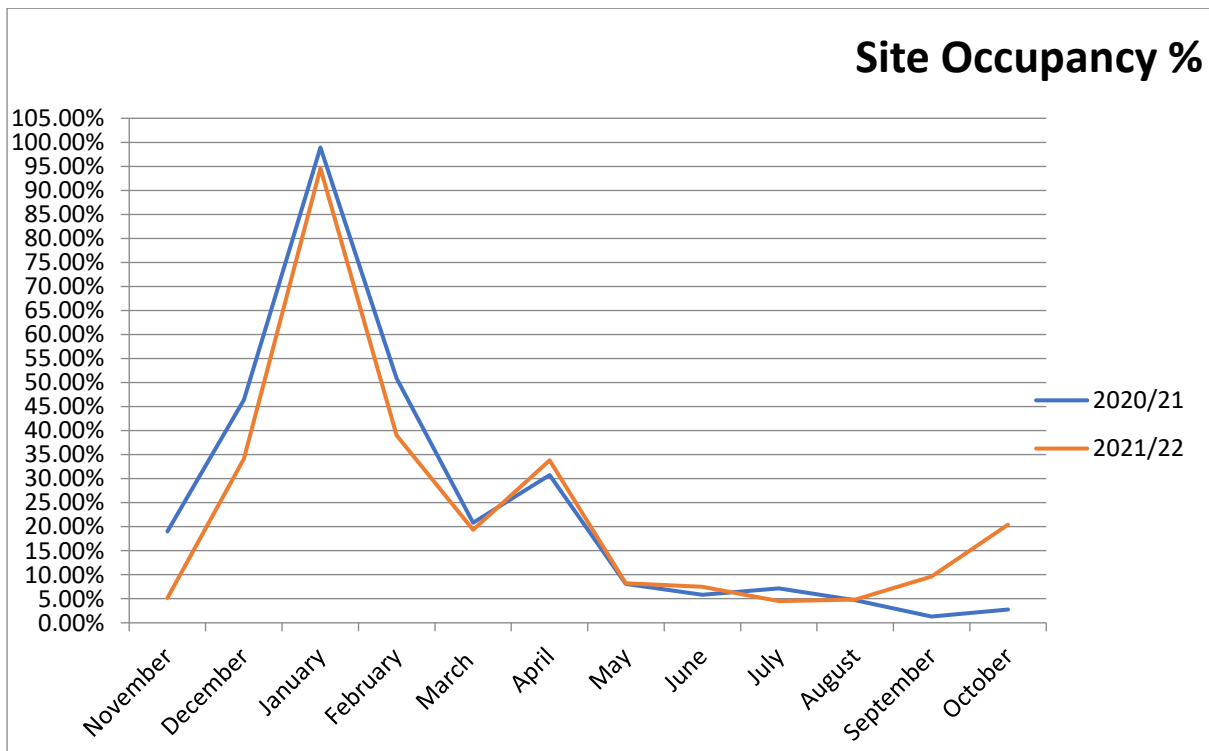
Cabin Occupancy



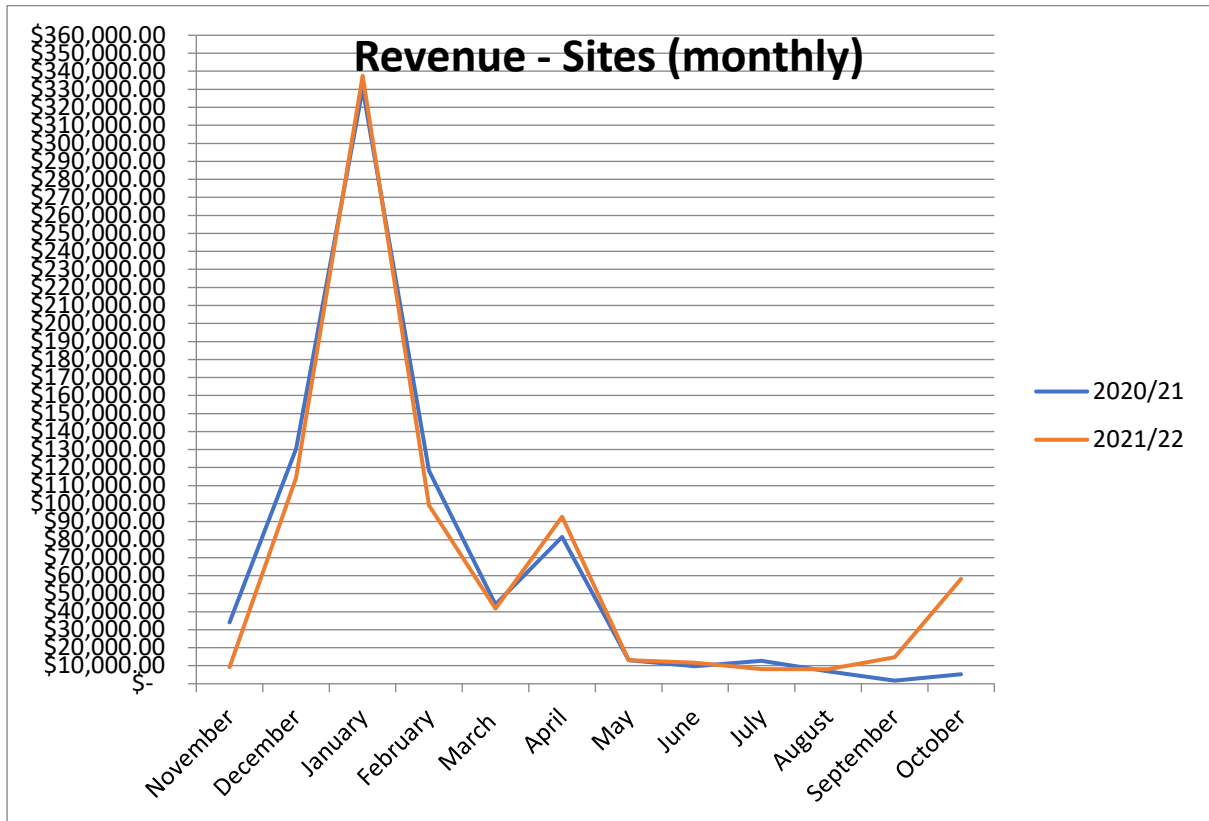
Cabin Revenue



Site Occupancy



Site Revenue



Ngā mihi nui,

Anton and Lucy