

WAIPU COVE RESERVE(S) BOARD

Sunday 18th September, 11am
Camp Waipu Cove all-weather room.
ALL WELCOME

OPENING KARAKIA

AGENDA (E & OE)

PRESENT:

APOLOGIES:

MINUTES OF THE LAST MEETING:

CONFLICT OF INTEREST:

CORRESPONDENCE:

Inwards: Ron Davidson (Seaweed stranding survey)

Outwards:

Motion to approve inwards/outwards correspondence –

REPORTS:

- **Management report (attached below)**
- **Financial report**
- **WCSLSC Report (verbal)**

GENERAL BUSINESS

- **Algae Stream clearing for Summer**
- **Audit NZ**
- **Honarariums**
- **Term Deposit**
- **Induction documentation and Policies**
- **Condition of some of the ASH Caravans**
- **Metalled Car Park**

CLOSING KARAKIA

Upcoming events on the reserve and local area

- **Waipu Boutique Sunday Market HYPERLINK "<http://www.waipumarket.co.nz/>"&
HYPERLINK "<http://www.waipumarket.co.nz/>" **Café:** 2nd Sunday of the Month, Waipu
Coronation Hall 9-1pm**
- **Waipu Street Market** – Saturday or Sunday on Long weekends 9-1pm
- **Waipu Antiques and Collectables Fair** – Sunday of Long weekends 9-4pm

Meeting ended:

Next meeting:

Managers' Report for September 2022

Managers' Report for September 2022

Spring has finally arrived and it's nice to see the weather improving and the seemingly constant rain begin to ease. Bookings are starting to pick up, with Labour weekend fast approaching. We are using the time before we get busy again to finish off maintenance and projects around the camp, and generally prepare for the busy summer season.

The maintenance on the beach accessways was recently completed with rope replacing the existing wire fencing and wooden stairs repaired or replaced where needed. The public reserve fencing has been re-stained, and the retaining wall which supports the concrete path to the beach finished off. The reserve is looking very tidy.

The previous green waste which has been levelled and cleared is currently being re-grassed and will be looking good in time for summer. A 20-foot container has been purchased and placed in a corner off the area to accommodate a chipper and other grounds equipment. The container is currently fenced off so it's separate from the rest of the area.

We are currently in the process of having power run to sites 22, 23, 24 and 24a. These were previously non powered sites, but due to demand they have been converted to powered sites.

In August we finally got around to celebrating our Trip Advisor Travellers Choice award we received earlier in the year. Some staff opted for a day fishing in Bream Bay, while the others took part in a pamper day in Paihia, at La Spa Naturale at Paihia Beach Resort. Both occasions were enjoyed by all who attended, and it was great to acknowledge the team effort that went into being awarded this accolade.

This month we are focussing on staff wellness. We are encouraging staff to look after their wellbeing and try new healthy habits. We are offering the chance to try the gym or yoga, as well as providing fruit in the office to snack on. We are offering healthy tips and information each week, choosing different aspects of wellness, including nutrition, fitness and self-care.

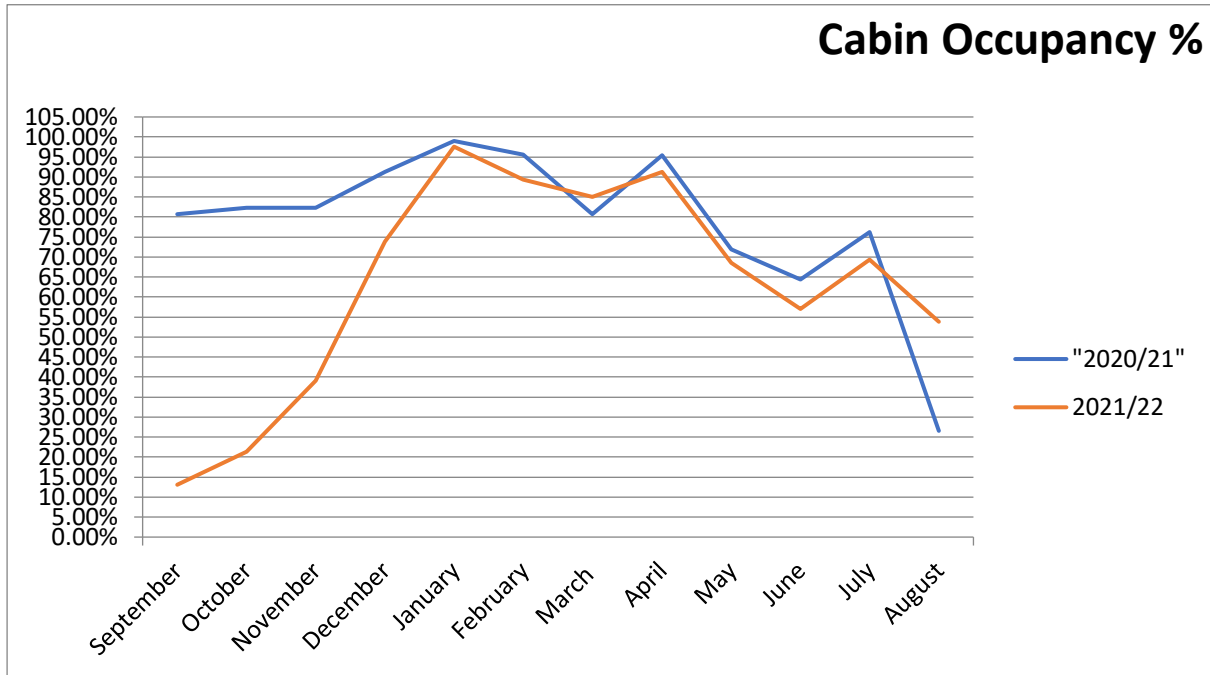
ASH 80 has advised they have sold their leisurebuilt and will be moving off-site before the end of September. Once off-site the grass will need to be repaired fairly quickly so it can be used in time for the Christmas holiday period.

Recently this month, Anton, Evan and Steven Chambers (of Stufkin + Chambers Architects) met via Zoom with WDC to discuss finished floor levels for the proposed new reception building project. It seems we will not need resource consent to go ahead with this project,

rather just building consent. Steven Chambers will have a further update for us to circulate prior to this meeting.

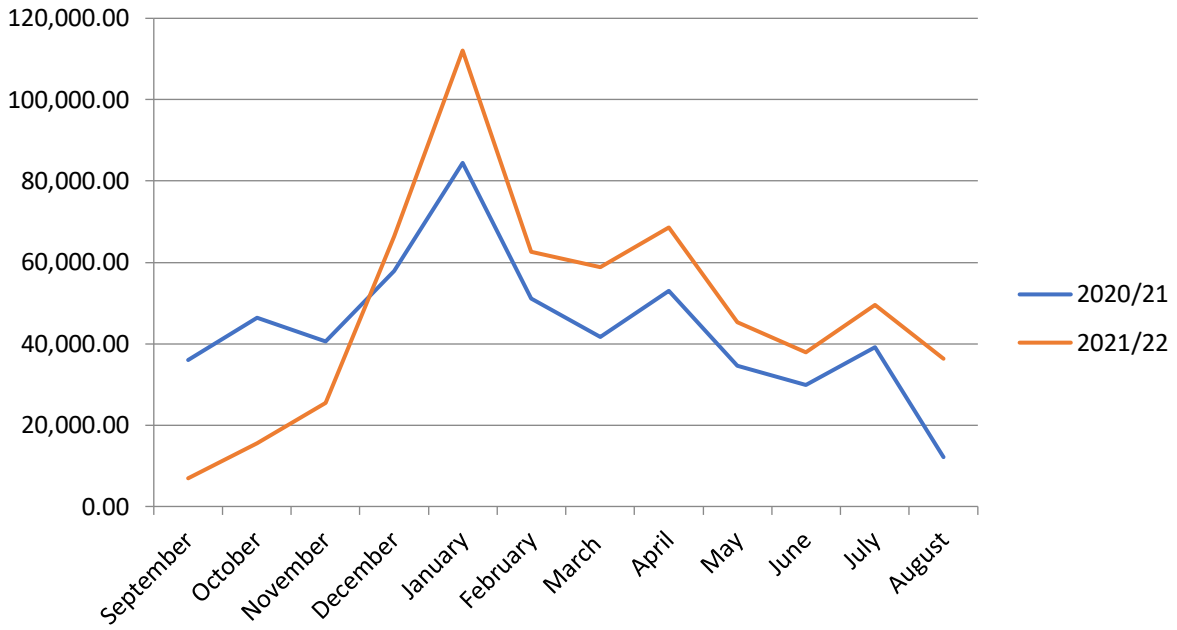
Occupancy and Revenue for July 2022

Cabin Occupancy

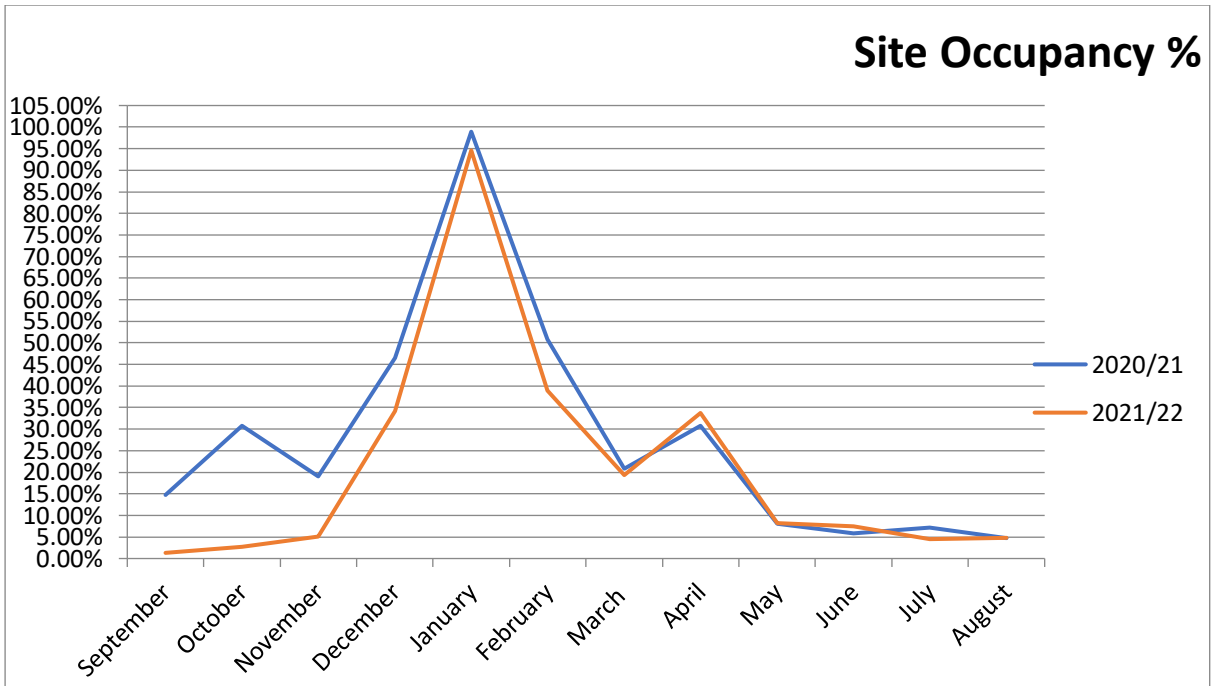


Cabin Revenue

Revenue - Cabins (monthly)

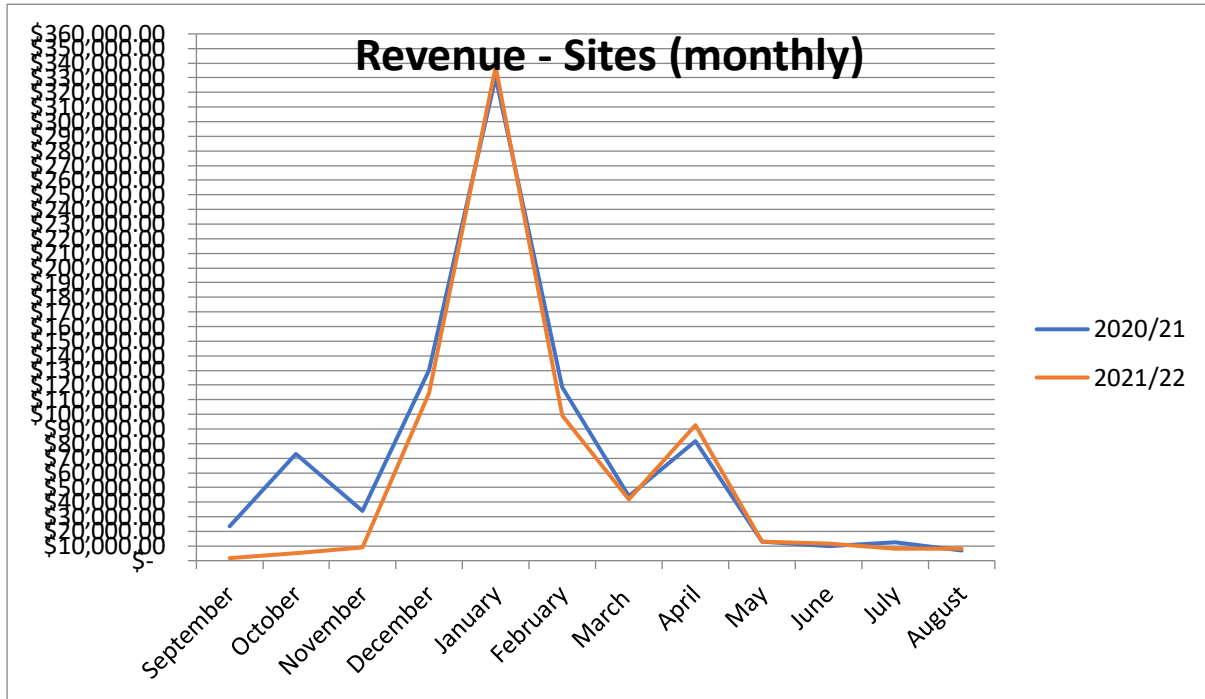


Site Occupancy



Site Revenue

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July Financials 2022

	July 2022	July 2021	Comments
Revenue	\$ 139,673	\$ 143,478	Down \$3,805
Payroll	\$ 38,620	\$ 34,328	Up \$4,292
Expenses	\$ 67,623	\$ 62,773	Up \$4,850
Surplus/deficit	\$ 74,472	\$ 80,926	Down \$6,454
Wage Subsidy	\$ 0.00	\$ 0.00	

Financial report July 2022

Revenue per ASH (46): \$1,899
 Revenue per camp site (180): \$44
 Revenue per cabin (16): \$2,701

Actual funds available in all bank accounts 02/09/22 = \$1,016,692.00 which includes \$784,819 on term deposit @ varying interest rates and terms. We have just re-fixed our large term deposit of \$750,000 for 90 days @ 1.55%

Revenue:

Revenue down \$3,805, we are seeing the effects of some “revenge” travel now that the borders are open people are choosing to travel overseas, last year people could only holiday within NZ. ASH revenue down \$9,255 which will be the trend for the

next two years until 2025, self contained cabins up \$10,077, casual camping sites down \$3,324.

Expenses

Expenses up \$4,850 on last year which is pretty good as inflation is extremely high currently. Wages up \$4,291 on LY because of wage increases and additional cleaning hours of new cabins which were not being serviced this time last year. This is the first month of our new financial year, comparisons will be difficult for the next few months as the camp was closed for a period of time and Auckland was in a hard lockdown for a number of months last year.

Ngā mihi nui,

Anton and Lucy