

## WAIPU COVE RESERVE(S) BOARD

2<sup>nd</sup> March 2020, 7pm

Camp Waipu Cove all-weather room.

**ALL WELCOME**

### AGENDA (E & OE)

**PRESENT:** L. Trist, P. Baker, K. Baker, R. Pullan, B. Hopkins (minutes secretary), J. Henderson (Chairman)

**APOLOGIES:** A. Trist

**MINUTES OF THE LAST MEETING:** Approved

**MATTERS ARISING:** None

### CORRESPONDENCE:

#### Inwards:

12/02/2020 – A. McCulloch – Reserve Notice Board

24/02/2020 – M. Cunningham – Request for permission to have band at upcoming event

#### Outwards:

12/02/2020 – A. McCulloch – Re. Reserve Notice Board

### REPORTS:

- **Management report**

Figures are up and occupancy is higher than usual at this time of year. Waipu in general is a lot busier. Cove Café have experienced the same. No obvious impact from Coronavirus. Most guests are domestic travellers.

- **Financial report**

- **WCSLSC Report (verbal) N/A**

### MOTION CARRIED R. Pullan/P. Baker

### GENERAL BUSINESS

- **End of year accounts revenue write-off**

WCRB accountants have suggested an amount of \$41,659 in overstated accrued receipts to be written off to balance the books. This amount was due to the change-over of administrative and accounting systems during our previous accountant's tenure. This will likely be written off in June (within one month) as this is a lower income month so will impact reporting less than it would in other months. John will get further advice from current accountants for us to better understand how/why this error occurred.

- **ASH fee increase**

A 2% increase for annual ASH fees and peak casual rates has been agreed upon by all Board members for the upcoming July 2020 to June 2021 year.

### MOTION CARRIED R. Pullan/P. Baker (approved via email by Board members)

### Upcoming events on the reserve and local area

- **Waipu Saturday Market:** First Saturday of the Month in Presbyterian Church Hall 9-1pm
- **Waipu Boutique Sunday Market & Café:** 2nd Sunday of the Month, Waipu Coronation Hall 9-1pm
- **Waipu Street Market** - Saturdays of long weekends 9-1pm
- **Waipu Antiques and Collectables Fair** – Sunday of Long weekends 9-4pm
- **Cove Fish Fry** – Sunday 8<sup>th</sup> March, Waipu Cove Reserve
- **Logger Heads 7** – Saturday 7<sup>th</sup> March, Mangawhai, Langs beach or Waipu Cove – weather dependent

**Next meeting Monday 20<sup>th</sup> April**

Meeting Closed at 7.30pm

## Managers' Report February 2020

We've had a very hot month of February so far, which for us has meant lots of campers! Waitangi Weekend saw the camp at 100% occupancy, with the subsequent weekends having higher than usual occupancy levels. This summer has been our biggest yet, and the financials certainly reflect this.

As we were at full occupancy from Waitangi Day (a Thursday) until the end of that weekend, the camp opted to subsidise the cost 4 x \$140 of getting some paid guards (at the last minute) for the Friday of Waitangi weekend - as it was not a normal patrol day for the surf club, and we were concerned that a full beach with no lifeguards could be potentially dangerous.

Due to scorching hot weather lately, the camp is now extremely dry. The grass is like straw, with some sites having no grass left at all. Some sites have had to be blocked out in our reservations system as they are not useable at all. We are hoping for some much needed rain soon!

At the moment we are starting to prepare ASH contracts and electricity accounts for the coming contract year. We are also in the process of finalising our casual summer re-bookings. Before general bookings open on the 7th of March there is always a large number of requests and changes we have to try and juggle.

This month we have purchased a new trailer for the camp. This is larger than our existing one and can transport mowers/golf buggies and our large equipment for services easily. It has a much larger capacity for all the bottle runs to the rubbish dump during the summer.

Just this week we've had a contractor in who has concreted underneath the Fleming memorial seat - which looks a lot tidier than it did previously. Also, Hansen's Drainage have been and cleared the section of the creek running alongside the camp. We've been advised that WDC will be clearing further along the creek in due course - which will be a relief for the neighbouring properties.

Last week, the first of our school camps arrived. Maungatoroto school don't usually bring camps at this time of the year (they normally come in term four) but may continue holding their camp here in term one going forward. We are also hosting a group of prefects from Liston College in March, along with our usual school groups Kristen School, Belmont Intermediate and De La Salle College.

We are looking forward to hosting the Waipu Business Community group on the 6th March, for drinks and nibbles and a famil of the camp. It would be good to get the word out in the business community about the standard of product we offer, as probably there a few locals that would be unaware of how much the camp has changed over recent years.

Two ASH sites are departing this month- sites 82 and 238.

Regards

Anton and Lucy Trist

## January 2020 Financials

	January 2020	January 2019	Comments
<b>Revenue</b>	\$ 282,655	\$ 238,676	Up \$44k
<b>Payroll</b>	\$ 47,748	\$ 48,599	Down \$1k
<b>Expenses</b>	\$ 113,892	\$ 112,126	Up \$1k
<b>Surplus/deficit</b>	\$ 169,479	\$ 126,561	Up \$43k

### Financial report January 2020

Revenue per ASH: \$458

Revenue per camp site: \$1,155

Revenue per cabin: \$4,541

Actual funds available in all bank accounts 22/02/2020 = \$899,718 which includes \$293,475k on term deposit @ varying interest rates and terms.

### Revenue:

An extremely busy and successful summer month of January, revenue up a massive \$44k on last January and surplus up \$43k on last January. Occupancy of our cabins was 99.25% @ \$211.59 per night, there was only 3 unoccupied nights in the cabins for the entire month of January which is a fantastic result. Camping sites occupancy 90.60% @ \$64.11 per night, camping sites were fully booked all of January except for the last 4 days once Auckland anniversary weekend had finished.

ASH revenue and ASH extras down a total of \$8.6k which is to be expected, meter revenue down \$5k which is the impact of the free showers, casual sites fee's up a massive \$52,269 which again is a reflection of our popularity and also the fantastic summer weather we have experienced.

### Expenses

Although a large increase in revenue of \$44k, expenses were only up \$1k. LPG Gas up \$2,654 and water \$546, impact of free showers although we expect the water to be a lot higher in February's accounts once the actual reading is done. Rubbish collection up \$2,782 which is timing of invoices received. Cleaning consumables up \$1,821 which is expected given the increase in occupancies.

