

## WAIPU COVE RESERVE(S) BOARD

Minutes Monday 19<sup>th</sup> October 7pm  
All Weather Room Camp Waipu Cove  
**ALL WELCOME**

### AGENDA (E & OE)

**PRESENT:** P. Baker, R. Pullan, J. Henderson (Chair), E.Cook, R. King  
E. Harrington (Minutes Secretary)

### APOLOGIES:

**ATTENDING:** R.Stolwerk, A.Trist, L.Trist, K.Baker, C. Young

**MINUTES OF THE LAST MEETING:** 20<sup>th</sup> September 2015

R.King/R.Pullen **Carried**

**MATTERS ARISING:** Nil

### CORRESPONDENCE:

#### Inwards:

- **20/9/15 - Waipu Cove Surf Life Saving Club** – Pre-season camp registartion
- **23/9/15 – Martin Geddes** (forwarded by Anton Trist) – Crab Fishing Meeting
- **23/9/15 - Waipu Cove Surf Life Saving Club** – 2015-2016 Patrol Lists
- **23/9/15 – Keith Good** – Request for exemption for 30 days annual site holder
- **3/10/15 - Waipu Cove Surf Life Saving Club** – Pre season camp
- **9/10/15 - Waipu Cove Surf Life Saving Club** – Pre season Information
- **9/10/15 - Waipu Cove Surf Life Saving Club** – Heather Vaile
- **17/10/15 - Waipu Cove Surf Life Saving Club** – Registration Day

#### Outwards:

- **24/9/15 – Keith Good** – Request for exemption for 30 days annual site holder

**MOVED** Inwards correspondence received outwards approved

J.Henderson/R.King **Carried**

### REPORTS:

- **Management report (attached)**
- **Financial report**
- **WCSLSC Report:** The off season for the surf club has picked up, the surf club has been used quite extensively. Boogy Boards are a couple of weeks away from arriving. It was proposed 2 meters to be cut off the grass area in front of the surf club. Rick will look into doing this next season as it is already too late to be completed for this summer. Discussion around possible short term dunes maintenance.

**MOVED** that all reports accepted

P.Baker/R.Pullen **Carried**

### GENERAL BUSINESS:

- **Planned dune works to be undertaken in 2016** – Discussion around the dune work & beach access.
- **New Cabins total cost & future budget planning** – The total cost of the new cabins was only \$1000 over the budget which is a great result. There have been several upgrades such as new beds made to existing cabins.
- **Xero Accounting System** - to be implimented next month; better financial management for operating accounts and reduced admin costs.
- **Valuation completed as requested by the insurance company** - Decision to appoint new valuer for future work.
- **Confirmation that whenever possible management will secure multiple quotes**
- **Future development of self contained cabins** – What are the Core values of the Camp? What makes this place unique and special for its stakeholders? Discussion around how future proposed developments can align with these core values. Consensus from the board to get 2 or 3 concept plans drawn up for the development of 6 new cabins, including landscaping to visualise how the new area will integrate into the Camp. The Board will have a walk through of the new cabins next month.

### Upcoming events on the reserve and local area

- **Waipu Saturday Market:** First Saturday of the Month in Presbyterian Church Hall 9-1pm
- **Waipu Boutique Sunday Market & Café:** 2nd Sunday of the Month, Waipu Coronation Hall 9-1pm

- **Waipu Street Market** - Saturdays of long weekends 9-1pm
- **Waipu Antiques and Collectables Fair** – Sunday of Long weekends 9-4pm
- **Waipu Christmas Parade** – 24<sup>th</sup> December

### **Upcoming Surf Life Saving Events Waipu Cove SLSC**

**24<sup>th</sup> October** Volunteer patrolling starts; **25<sup>th</sup> October** Registration & Open Day; **31<sup>st</sup> October** Surf Coach Level 1 Course; **1<sup>st</sup> November** Coaches Training Session; **7<sup>th</sup> November** Sponsor afternoon tea, **8<sup>th</sup> November** Junior Surf Starts; **5<sup>th</sup> December** IRB Finishing School Ahipara Red Beach Junior Surf Carnival; **6<sup>th</sup> December** IRB Northland exam at Ahipara; **21<sup>st</sup> December** Professional Lifeguards start patrolling during the week until the end of January; **3<sup>rd</sup> January** WAIPU COVE SLSC ‘CLUB DAY’ – featuring the Pub to Club RUN and Lang’s to Waipu Cove SWIM; **5<sup>th</sup> January** Junior Surf ‘Holiday Training’ starts, session will start at 10am, twice weekly; **16<sup>th</sup> January** SLS Northern Region – Junior Carnival WAIPU COVE; **17<sup>th</sup> January** SLS Northern Region - IRB Carnival WAIPU COVE; **5<sup>th</sup> & 6<sup>th</sup> February** Northern Junior Surf Champs – Orewa; **13<sup>th</sup> February** BP Surf Rescue North Island Champs – WAIPU COVE; **20<sup>th</sup> & 21<sup>st</sup> February** – Northern Region Champs at Omaha March; **3<sup>rd</sup> to 6<sup>th</sup> March** Ocean’s Under 14 Champs; **17<sup>th</sup> to 20<sup>th</sup> March** SLSNZ National Champs – Ohope

**Future Meetings** – 30<sup>th</sup> November,  
Meeting Closed at 8:12pm

### **Managers’ Report – October 2015**

It’s October and spring is now in full swing with school holidays and Labour Weekend boosting our bookings. October is always the month where activity starts to pick up noticeably, so we are now busy getting the camp ready for summer and ensuring we are on top of maintenance issues.

Security patrols commenced Friday 9<sup>th</sup> October, with patrols in and around the camp and reserve taking place every Friday and Saturday night from now on until Easter time. The aim of these patrols is primarily to offer greater peace of mind to guests, as well as move on freedom campers. Northern Districts Security will be undertaking this security work as they already work with the camp over the busy Christmas/New Year holidays period. They will provide us with reports on an as-needed basis so we can determine the success of these patrols.

There was a large amount of tagging done in Waipu and Waipu Cove last month, with quite a lot around the beach and reserve. Thanks to our security camera footage the Police were able to catch the offender, who was found to be responsible for a lot of the other graffiti that appeared around town. Lucy attended a Restorative Justice meeting along with some of the other affected parties. The individual responsible apologised, and the outcome of this meeting was that they will be helping D-Tag to remove the graffiti. Much of this has already been removed, but D-Tag will remove what is left within the coming weeks.

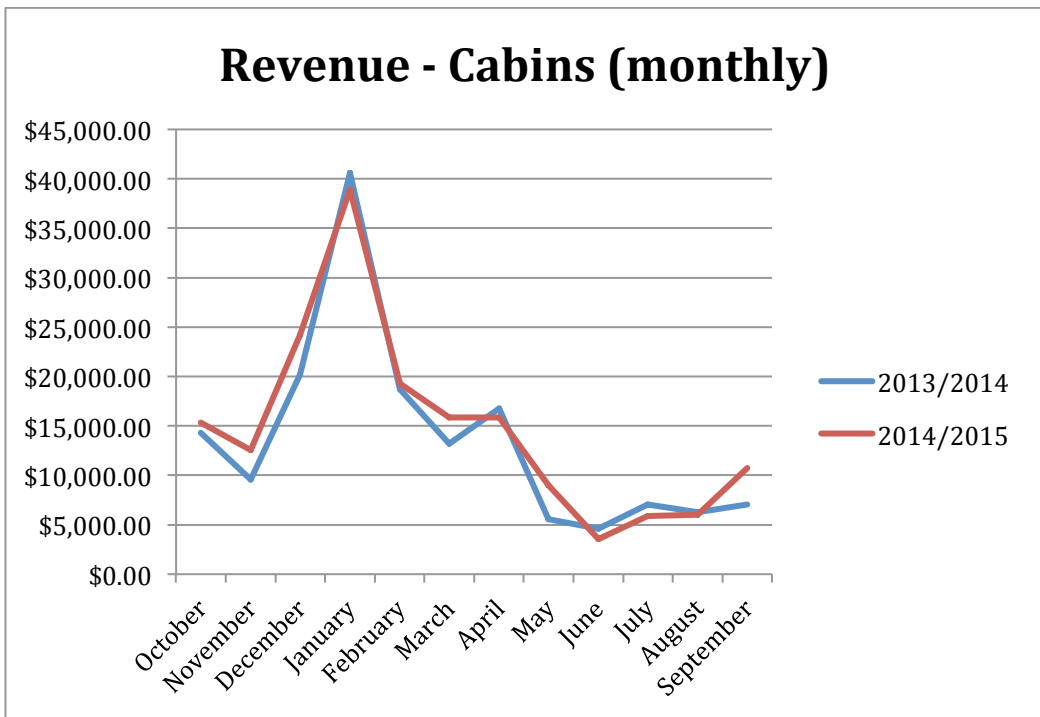
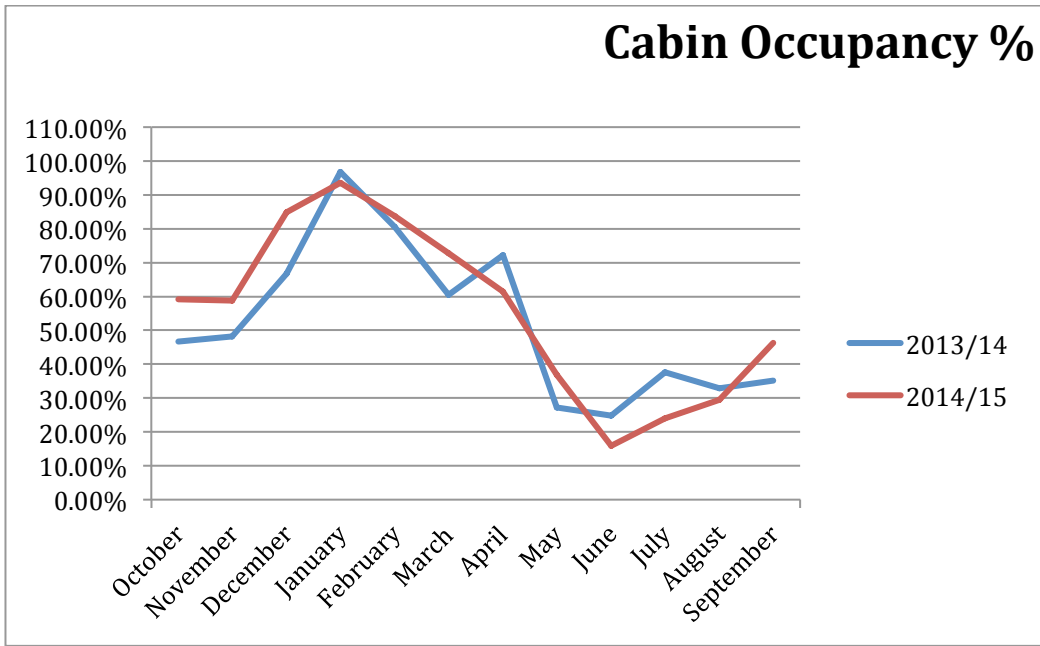
Our new accounting system Xero is currently in the process of being set-up, with the system going live from the 1<sup>st</sup> November. Johnston and O’Shea accountancy firm are helping us with set up and training, so we can get the most out of this new system. It will create efficiencies and save time from the current system.

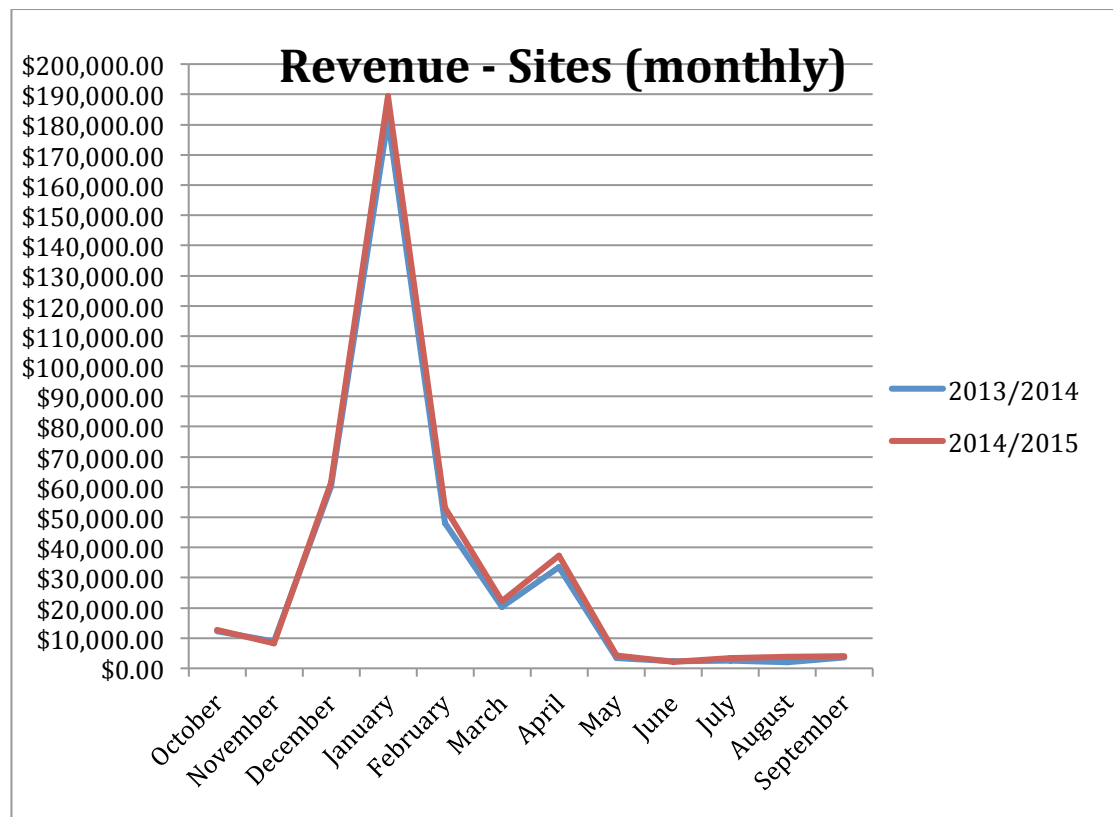
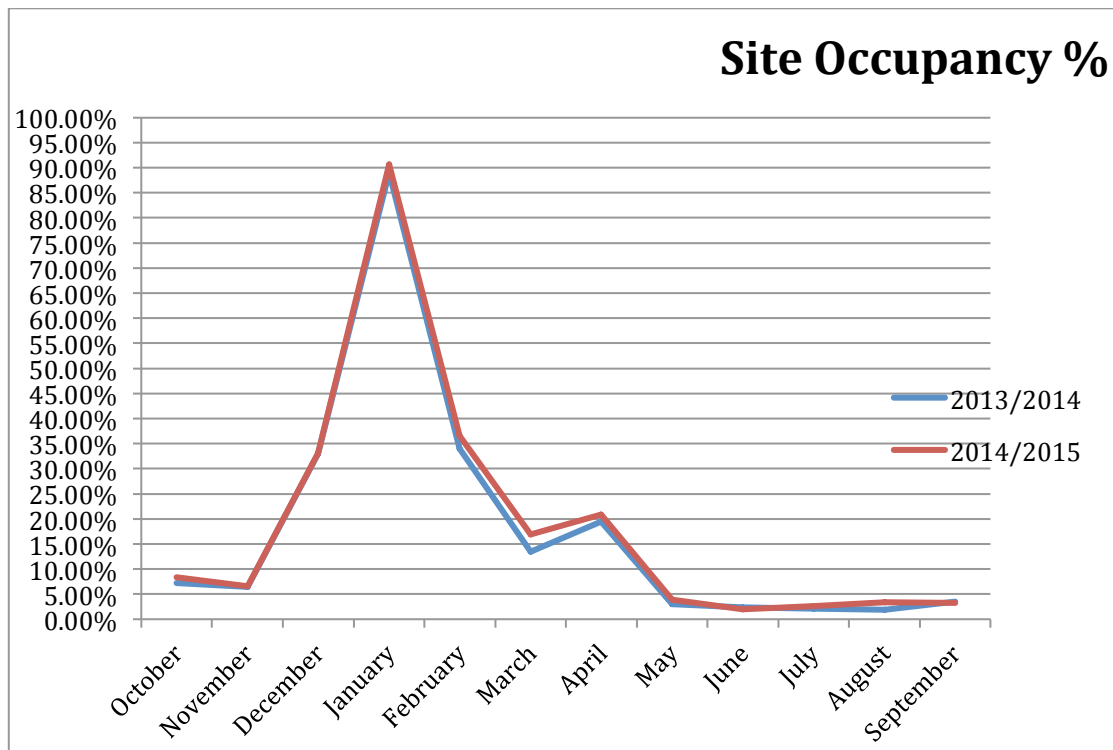
The boat ramp gate has been repaired this month after being damaged.

Laura Shaft from NRC has been in touch to ask what dune work the WCRB would like done. She also mentioned they can help us out with a “Dune Plan” - which is part of the conditions of our resource consent.

Vivienne Lepper from DOC came out to site this month to update us on the Fairy Tern conservation programme. We also discussed plans for coordinating between the Beach Ambassadors, Fairy Tern Wardens and Dog Control (ENL) this summer. There will be an extra dog warden allocated to Waipu Cove this summer, so we are expecting any dog control issues will be kept to a minimum.

# Occupancy and Revenue for September 2015





Overall cabin occupancy increased this September from 36% to 48% when compared with September 2014. This in turn increased cabin revenue from \$7,080.00 in September 2014, to \$10,765.00 in September 2015. This increase was a result of our two new self-contained cabins boosting our available cabin numbers.

Site occupancy and revenue were at very similar levels when compared YOY with September 2014. Site occupancy was down half a percent, while site revenue was slightly increased.